



Regulatory Leader – Grade VI

Approved Housing Bodies Regulatory Authority

Background

The Approved Housing Bodies Regulatory Authority (AHBRA) is an independent statutory body. It was established by the Minister for Housing, Local Government and Heritage on a statutory basis on 1st February 2021 pursuant to the *Housing (Regulation of Approved Housing Bodies) Act 2019*. AHBRA is located in Dublin.

AHBRA was established to oversee the effective governance, financial management and performance of all Approved Housing Bodies (AHBs), in accordance with the legal framework set out in the Act 2019.

AHBRA aims to safeguard public and private investment in the sector and to ensure that housing assets built through investments in the sector are managed sustainably. The new Regulator will provide assurances to investors, tenants, the government and to the sector itself that social housing providers operate in a well-regulated and stable environment.

Our vision is of a sector in which AHBs demonstrate best practice in the areas of governance, finance, property and tenancy management and who provide quality homes for their tenants. Our mission is to protect housing provided and managed by AHBs, through effective regulation.

The Functions of AHBRA

In accordance with Section 9 of the Act 2019, the general functions of AHBRA are to:

- establish and maintain a register of AHBs,
- register persons as AHBs,
- prepare draft standards for approval by the Minister under section 37 and publish the approved standards,



- monitor and assess compliance by AHBs with this Act, in particular the approved standards,
- carry out investigations under Part 5,
- under Part 6, protect tenants and AHBs and cancel the registration of AHBs,
- encourage and facilitate the better governance, administration and management, including corporate governance and financial management, of AHBs by the provision of such information and advice, in such form and manner, as the Regulator considers appropriate,
- with a view to promoting awareness and understanding of this Act, make available such information as appears to the Regulator to be expedient to give to the public about the operation of this Act, in such form and manner, as the Regulator considers appropriate,
- collect such information concerning AHBs as the Regulator considers necessary and appropriate for the purposes of the performance of the Regulator's functions, and
- publish such information (including statistical information) concerning AHBs as the Regulator considers appropriate.

Strategic Objectives of AHBRA

AHBRA's strategic statement was published in October 2021. The statement sets out the vision and mission of AHBRA over the next three years and identifies our five key strategic objectives.

1. Reliable and efficient AHB Registration Framework
2. Proportionate Standards and compliance frameworks
3. Transparent and consistent risk-based regulation
4. Consistent and effective communication with our stakeholders
5. An agile, flexible and accountable organisation

For further information on AHBRA, its role, responsibilities and objectives, please visit www.ahbregulator.ie



Regulatory Leader (Grade VI)

AHBRA is now seeking applications from suitably experienced/qualified candidates to fill the post of: **Regulatory Leader - Grade VI**

MAIN DUTIES:

The Regulatory leader role is multi-functional with the successful candidate moving between enabling and regulatory functions. The duties and responsibilities of the successful candidate will include the following:

- Responsible for embedding and delivery key regulatory functions
- Implementation of policy and procedures for multiple aspects of regulatory framework
- Management and ownership of key aspects of the financial regulatory functions
- Develop and embed key policy and procedures documentation
- Completion of regulatory assessment reporting, including financial assessments, as appropriate
- Report, analyse and provide key data, including financial data, to AHBRA, as appropriate
- Ensure consistent, comprehensive, accurate and timely information is freely and readily available for key regulatory functions
- Manage key stakeholder relationships
- Build, deliver and oversee administrative framework, for all aspects of enabling and regulatory functions
- Contribute to the delivery of an effective and efficient organisation
- Oversee key projects
- Quality assurance programme relating to monitoring, compliance and assessments
- Develop reports and presentations including quarterly progress
- Work with senior members of staff and stakeholders to identify action items, develop recommendations and find resolutions
- General administration and records management
- Any other duties as directed from time to time



EXPERIENCE:

- Relevant experience relating to regulatory frameworks, finance, governance, asset management, and compliance
- Ability to influence cross-functional teams and senior management in the business
- Excellent written and verbal communication skills and experience of communicating to internal and external stakeholders
- Experience, knowledge and understanding of implementing administrative frameworks
- Knowledge and understanding of regulatory environments
- Experience of managing conflicting demands and responding to tight deadlines where tasks can be unpredicted and unpredictable
- Sound experience managing stakeholder engagement
- Strong and demonstrable understanding of current government policy in relation to its regulation

COMPETENCIES

Desirable Criteria

A degree (Level 8 of NFQ) or equivalent experience in a relevant field such as finance, regulation, compliance, governance, risk management, charitable sector or assurance disciplines would be advantageous.

A professional qualification or part qualification in accounting would be an advantage.

Competencies

Interpersonal & Communication Skills

- Builds and maintains relationships with colleagues and key stakeholders
- Projects conviction, gaining buy-in by outlining relevant information and selling the benefits
- Presents information clearly, concisely and confidently when speaking and in writing.



Management & Delivery of Results

- Successfully manages a range of different projects and work activities at the same time
- Structures and organises their own work and others effectively.
- Proactively identifies areas for improvement and develops practical suggestions for their implementation.

Judgement, Analysis & Decision Making

- Gathers and analyses information from relevant sources, whether financial, numerical or otherwise, weighing up a range of critical factors.
- Takes account of any broader issues, agendas, sensitivities and related implications when making decisions.
- Puts forward solutions to address problems.

Specialist Knowledge

- High level of competency and experience in Governance, Compliance, Assurance or Regulatory Frameworks
- Experience of working in Regulation or Compliance Sector.

APPLICATION INFORMATION & PROCEDURE

Closing date for Receipt of Applications: Monday, 28th November 2022 at 12.00 noon

Salary Scale: Regulatory Leader - Grade 6 (Local Authority Pay Scale)

€51,526 - €52,756 - €54,253 - €57,072 - €58,754

LSI 1 - €60,846

LSI 2 - €62,950

New entrants will be appointed on the first point of the scale in line with government policy. Different terms and conditions may apply if immediately before appointment you are a currently serving civil/public servant.



Application Procedure:

- The application process is being managed by LEX Consultancy on behalf of AHBRA
- Candidates must provide:
 - a. a covering letter outlining their suitability for the post
 - b. a completed AHBRA application form
- All sections of the application form must be completed
- Applications should be typed and submitted in PDF format on the following link which contains all the details relating to the application.
www.lexconsultancy.ie/clients/AHBRA
- Any queries that cannot be answered on the above link should be directed to ahbra@lexconsultancy.ie
- Applicants will be short-listed based on the information supplied
- Incomplete applications will not be considered for shortlisting
- Applications will not be accepted under any circumstances after the closing date
- Canvassing by or on behalf of the applicant will automatically disqualify

Should the person recommended for appointment decline or having accepted the position relinquish it or if any additional vacancy arises, AHBRA may, at its discretion, select and recommend another person for appointment on the results of the selection process.