AHBRA 52nd Board Meeting Minutes

Date	22 June 2026
Venue	In-person – Brooks Hotel, Drury Street, Dublin 2
Time	10.00
Chaired by	Eddie Lewis (EL)
Board Members	• Oonagh Breen (OB) • Jillian Mahon (JMN) • Nicola Dunleavy (ND) • John McCarthy (JMcCY) • Michael Cameron (MC) • Anne Haugh (AK) • Aideen Hayden (AH) • Sean Cremen (SC) • Olan Cremin (OC) • Ken Owens (KO)
In attendance	• Fergal O'Leary (FOL) – Chief Executive • Paula Nyland (PN) – Head of Regulation (Registration and Assessment) • Allwynne Bird (AB) – Head of Corporate Services • Claire Diggin (CD) – Head of Regulatory Engagement • Leona McMahon (LMcM) – Head of Legal • Ken Jackson (KJ) – Senior Regulatory Manager (Regulatory Oversight and Communications) • Tom Rogers (TR) – Governance and Compliance Leader in capacity as Board Secretary
Apologies	• N/A

1. Preliminaries

a. Apologies and Declarations of Interest

The Chair noted no apologies had been received.

Declaration of interests were sought. No interests were declared from attending Board members in relation to agenda items.

b. Previous Minutes

The minutes of the meetings of the Board meeting held on 18 May 2026 were distributed in advance to the Members and tabled at the meeting. The Board made note of some minor amendments to be made. Subject to the aforementioned changes, it was resolved that the minutes of the meeting of the Board held on 18 May 2026 be and are hereby adopted.

IT WAS RESOLVED by the Board that the minutes of the meeting of the Board held on 18 May 2026 be and are hereby approved.

c. Matters arising

The Chair invited comments on the action items list. No comments were raised by members.

2. CEO Report

FOL provided a summary of the CEO report to members, highlighting key developments since the last Board meeting. The listing of key suppliers at appendix 1 of the CEO report was noted.

Members were updated on the status of a notice of proposal to cancel the registration of an AHB. It was noted that the statutory period for submissions in response to the cancellation remains open until 9 July 2026.

Members were provided with an update on the Board's decision to commence an investigation of an AHB. Members were informed that the statutory approvals required in relation to the appointment of inspectors were being progressed.

An update was also provided on the outcome of an assessment of an AHB. Members were informed that AHBRA has received a proposal to reach compliance which was considered to be realistic and achievable. Members discussed the proposed approach to achieving compliance.

Members reflected upon whether wider legislative obligations would be considered in the internal audit on adherence to the Code of Practice on Governance of State Bodies currently in progress. Following discussion, it was agreed that these issues would be reviewed as part of the ARC workplan.

3. Corporate Services Update

The proposed 2027 budget projections were circulated in advance to the Members and tabled at the meeting. Members agreed to approve the draft budget projections in principle to facilitate submission to the Department, when required. It was noted that, subject to timing, the budget would also be considered by the Audit and Risk Committee before being returned to the Board for final approval.

Members discussed the new DPENDR guidelines on budget overruns and noted the request for a reduction in the 2026 budget allocation. Members considered the potential implications for AHBRA's work programme and the delivery of the IT project. It was noted that the majority of the IT budget allocation is expected to be expended during the current calendar year.

4. Request for Tender – Regulatory Information and Data Management System

The CEO introduced the paper on the procurement of the Regulatory Information and Data Management System. Members were informed of the proposed procurement approach, the project governance arrangements and the oversight mechanisms that would apply throughout the project. It was noted that a project steering group would monitor delivery and refer matters to the ARC, with escalation to the Board where appropriate.

Members discussed the proposed system, including implementation, training and onboarding requirements, and the opportunities presented by the integration of AI-enabled functionality. Members were informed that the system is expected to reduce manual administrative processes and enhance AHBRA's regulatory capability through improved data management and analysis.

Following discussion, the Board approved the publication of the Request for Tender, subject to the finalisation of the legal, procurement and technical documentation.

It was noted that the outcome of the procurement process and the proposed contract award, including the project budget, would be brought to the Board for approval in accordance with AHBRA's procurement policy.

5. Governance

a. Schedule of Board and Audit & Risk Committee Meetings 2027

Members were presented with a draft Schedule of Board and ARC Committee meetings for 2027. The Board approved the Schedule of Board and Audit & Risk Committee meetings for 2027, reflecting administrative corrections to the ARC meeting schedule.

b. Board to Executive Communications – Sharepoint update

Members were provided with a verbal update on Board to Executive Communications. Members noted that the implementation of the Sharepoint portal is progressing, with pilot planned for the July LRC meeting, before the anticipated rollout to all Board members at the July Board meeting.

6. AOB

The date of the next meeting is set at 27 July 2026 at 11.00.

There being no further business, the Chairperson declared the meeting closed (10.45).

Signed:

Eddie Lewis
Chairperson

Signed by:
Eddie Lewis
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Date: 27-Jul-2026 | 3:35 PM BST